



## TIME TO GET EXCITED!

With your registration now completed, we have a bunch of important things to share with you!

You may find it helpful to discuss some of this information with your child/ren prior to camp.

### ARRIVAL TIME

#### 4.00pm Monday 13th of January

Signage will direct you to the registration area. **Please do not drop children off prior to check in** as El Rancho staff and leaders will be making final preparations during this time.

Dinner will be provided.

#### CHECK IN

For the safety of all children, we require you to provide the name and phone number of the adult collecting your child at the end of camp at sign in.

Please call El Rancho if new arrangements are made or if you need to pick your child up early.

**Please join us from 10am Friday for the Camp Concert !**

### DEPARTURE TIME

#### 11:00am Friday 17th of January

When at El Rancho, you will need to sign your child out with our Kids Camp staff.

After this you may find your child's cabin and sign them out with their Cabin Leader before departing El Rancho.

**Children must be picked up by 11:30am at the latest.  
Please call us if you are held up.**

### ACTIVITIES

At Summer Camp, we are providing children with a unique activities experience! Campers will get the opportunity to rotate around numerous activities, trying a selection of fun and challenging tasks.

### CAMP FEES **Must be paid prior to the beginning of camp**

Payment will not be taken on the night of check in. Call or email the Programmes Assistant to arrange alternate payment options or to enquire about sponsorship or OSCAR subsidies.

### BEHAVIOUR

We have zero tolerance for children who physically abuse other kids, staff or leaders. If a child intentionally hits another person, we will have no choice but to contact the parents/caregivers and send the child home (please note no refund will be provided).

It is El Rancho's responsibility to keep everyone at our camps safe.

Please make sure your children are aware of this, they will be reminded at the start of camp.

### REFUNDS

Full refunds (minus \$15 admin fee) are provided if we are given ample notice prior to camp and we are able to replace the booking with another camper. Refunds will not be given for children sent home due to sickness or unacceptable behavior.

### VISITING

If you need to see your child during the week for any reason, this must be arranged with the Programmes Administrator in advance.

Please call the office to let us know you will be coming.

We do not encourage phone calls to or from home, except in an emergency or in the event of sickness, or at the discretion of the Programmes Coordinator.

## SPECIAL NEEDS

If you have not already done so in the registration process, please let us know via email of any special needs your child has, e.g. medication, allergies, special diets, bed-wetting, sleepwalking, behavioral difficulties, emotional concerns or custody issues.

Knowing your child's specific needs before camp assists us in choosing a suitable leader and making sure they get the care they require.

## MEDICAL NEEDS

Camp Parents will be on site to attend to the administration of medication, sickness and accidents. For more serious medical needs we may use the local Health Centre and we reserve the right to engage whatever medical attention seems most appropriate in an emergency situation. Naturally, we will contact parents/caregivers at the earliest opportunity. Medical expenses will be passed on to you.

### Medication

If your child takes any sort of medication, please hand it in to our Camp Parents at check in. All medication must be labeled with the child's name and dosage schedule. You must let us know if your child has asthma or has had it in the past. Your child needs to arrive with an inhaler as we do not have any for use. Please note that if between the time you fill out the online registration form and the start of camp, your child starts taking medication i.e. a course of antibiotics, we need to be informed of this when they arrive.

### Sickness

If your child has had the flu, vomiting, diarrhea or other infectious illness, we insist that there be a gap of 48 hours since the last symptom of that illness before the child is sent to camp. Our sickness policy is to send sick children home promptly, rather than risk infecting the rest of the camp. For this reason we must have 24 hour phone contacts for all children in our care.

## DAMAGE

In the event of campers causing damage to property, it is El Rancho's policy to recover the costs of that damage to the amount of the insurance excess. Malicious use of fire alarms incur a minimum penalty of \$600 plus GST.

## LOST PROPERTY

**Please make sure all clothing and personal belongings are labelled with your child's name.**

Lost property is displayed at the end of camp at the sign out area.

Please be sure to check this with your child before leaving.

El Rancho will hold lost property for one month after camp.

Contact the office if you notice your child has misplaced belongings, or if you find belongings that do not belong to your child.

## PLEASE DO NOT BRING

Good or expensive clothing, mobile phones, iPods, stereos, electronic games, cigarettes, unnecessary valuables, and pocket knives (any child found to have pocket knives or weapons of any kind will be sent home immediately). Campers do not need to bring spending money.

If we find that a child has brought any type of electronic device with them to camp, we will take it off them and return it at the end of the week. El Rancho will not be held responsible for the damage or loss of personal items.

**\*\*Please note we do not allow campers to bring in food or drink from home due to potential allergies of other kids in their cabins\*\***

### Packing List

- \* Bible (if you have one)
- \* Pens and Pencils for devotion times
- \* Pillow, sleeping bag and/or blankets
- \* Medication (including inhalers) to be handed in at sign in
- \* Toiletries (shower gel, soap, shampoo, conditioner, toothbrush and toothpaste)
- \* Adequate clothing for 5 days (things you do not mind getting wet or muddy)
- \* Torch
- \* Pajamas
- \* Towels (we recommend 2)
- \* Plastic bag for wet or dirty clothes
- \* Togs
- \* Warm Jacket
- \* A sunhat
- \* Sunscreen and Insect Repellent
- \* Minimum two pairs of closed toe shoes
- \* Named water bottle
- \* A GREAT ATTITUDE

For further information contact:  
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Phone (04) 902 6287  
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